



Book Drive Components

Book'em Needs: New or 'like-new' books for children from infancy through high school, with our highest need falling between preschool and 8th grade. Books that are in line with our mission include:

- Picture books, chapter books, and board books in good condition
- Fiction and non-fiction books of all kinds
- Graphic novels and comics
- Unused activity books (coloring, sticker, craft, educational, etc.)
- Audiobooks
- Bilingual and foreign language books (especially Spanish and Arabic)
- Books featuring diversity of all kinds

Book'em Cannot Use:

- Library books (discarded or those with library binding)
- Encyclopedias
- Elementary and high school textbooks
- Curriculum materials
- Outdated non-fiction and reference books
- Magazines
- Very used, damaged, or yellowed books

These books are not in line with our mission of providing high quality, high-interest books as a gift to children who would not normally have access to them. Please consider donating books that fall under these categories to another organization.

Book Drive Set-Up:

- 1) Choose the group you would like to participate in the book drive – your school, workplace, civic group, club, team, congregation, neighborhood, or anywhere else you are plugged in are great places to start. You could also hold a drive in conjunction with a specific event, like a conference or party.
- 2) Set a timeframe – anywhere from a few days to a month generally works well.
- 3) Pick your collection site(s) – lobby, break room, cafeteria, hallway, store entrance, or anywhere visible that gets a good amount foot traffic.
- 4) Set book collection bins/containers at sites. Feel free to use our sample posters to attach to your collection bins. Please email books@bookem-kids.org if you would like tubs or boxes to use for the duration of the drive.
- 5) Spread the word! Share information about your book drive and Book'em's mission via social media, email, newsletter, bulletin board, flyer, etc. (If your drive is open to the public, please let us know – we'd love to help get the word out.)

These are our recommendations for what generally works well, but feel free to make it your own!

Completion of Book Drive:

- 1) Contact Book'em when the book drive is over (or at any point during the drive) to schedule a donation time by calling our office at (615) 255-1820, or emailing us at books@bookem-kids.org.
- 2) Deliver the books to our office, located in the Nashville Public Television building at 161 Rains Ave. Nashville, TN 37203. If you need the books picked up, let us know and we'll make it happen!
- 3) Please let us know your complete contact information – this can be done in advance by printing out the donation form on our website, or you may fill it out when you bring the books. We will send you a receipt/letter of appreciation for your donation as soon as the books have been processed.

Don't hesitate to reach out to us with any questions you may have, and thank you for considering holding a book drive to help spread the joy of reading throughout Nashville.

